



LANE COUNTY VOLUNTEER APPLICATION

Lane County Animal Services 3970 W. 1st, Eugene, Oregon (541) 682-3647

Lane County is committed to Equal Employment Opportunity, Diversity, and compliance with the Americans with Disabilities Act. Our commitment includes providing a respectful working environment that is free from discrimination and harassment in the workplace. The commitment is made by Lane County in accordance with applicable Federal, State, and local laws and regulations. Upon your request, Lane County will consider all requests for reasonable accommodations during the volunteer selection process.

(Please print legibly or type. Do not use pencil or felt-tip marker)



Last Name: _____ First Name: _____ Middle Initial: _____

Mailing Address: _____ City/State _____ Zip: _____

Main Telephone # _____ Other: _____

**E-mail Address _____

(Your e-mail address is **VERY** important to us. It will only be used for LCAS purposes. Please provide an address if you have one.)

Age: _____

(Volunteers under the age of 16 **MUST** be accompanied by a parent or guardian at all times)

Emergency Contact Name: _____ Emergency Contact Phone: _____



Please tell us about your skills and interests:

Educational Background: _____

Current Occupation: _____

Previous Volunteer Experience: _____

Please Tell Us About Your Skills With Animals Or Other Skill Or Interests You Might Use: _____

Why Are You Interested In Volunteering For LCAS? _____

Signature and Release

I hereby certify that the information provided in my volunteer application is freely given, true, and complete. I understand that any false statements, answers or any misleading information may be sufficient grounds for immediate disqualification at any time. I understand that Lane County may thoroughly verify data provided on this volunteer application or given during the selection process. Furthermore, I also understand that Lane County may conduct a criminal background investigation, fingerprinting, check my driving record, or contact my present or past employers and other references mentioned herein if necessary. I authorize all past employers mentioned herein to release information requested about me. I hereby release Lane County as well as any other agency, school, or company contacted from any liability or damage which may result from obtaining the information requested. Lane County may make copies of my signed authorization available to those contacted.

By Checking This Signature Box, I certify The Terms Given Above For Application Release Information.

Signature: _____ Date: _____

Office Use Only:
Approved _____ Start Date _____
Denied _____ Reason _____

Thanks for your interest in helping! In order to assist us in finding the best job for you, we suggest that you review the current list of volunteer opportunities. Please select a couple of opportunities based on your interests and the time commitment involved.

HIGH COMMITMENT ACTIVITIES

(Approximately Three Hours Per Week - One to Three Times Per Week)

- Dog Walker** - Responsible for socializing, walking, training and improving the adoptability of shelter dogs. This is not a drop-in position. Dependability is an important quality for this position.
- Kitty Committee** - Responsible for socializing and interacting with our cats and kittens. Volunteers might also evaluate cat personalities and help adopters choose their perfect match. Volunteers can also assist with cats in the isolation ward that are recuperating from illness or injuries. Some customer service skills would be helpful for this position.
- Digital Crew** - Volunteers participating in the digital crew create fun, engaging digital photographs and written descriptions of our shelter animals. The digital crew should be comfortable handling different animals, have patience, and some photography experience.



MEDIUM COMMITMENT ACTIVITIES

(Approximately Two Hours Per Week)

- Adoption Support Staff** - Assist in making adoptions successful. We need volunteers to make follow-up phone calls to adopters, answering questions and offering guidance when needed. We are looking for volunteers who enjoy talking with people. Some animal knowledge is helpful.
- Housekeeping Volunteer** - Help us with the very important everyday tasks of cleaning/ sterilize feeding dishes and doing laundry. This is a great drop-in job for teens completing their high school community service hours.
- Petfinder Website Manager** - On-line marketing is one of our most important/successful tools. The website manager will update pictures, animal descriptions and all other information needed on the Petfinder website. Website skills are important for this job.
- Office Support for Adoption and Foster Care Program** - Computer knowledge and minimum data entry skills helpful. Able to do miscellaneous jobs as assigned.



LOW COMMITMENT ACTIVITIES

(Approximately One to Two Times Per Month. Hours Might Vary)

- Groomer** - Basic bathing and grooming skills for dogs and/or cats are needed.
- Information Circulation Volunteer** - Help support our marketing team by distributing informational flyers and posters in your neighborhood. A car might be necessary for this activity.
- Transportation Volunteer** - Help transport and set up our temporary adoption center and information booth at off-site adoption events. A truck would be necessary for this job. We would also like volunteers to help us transport animals to and from vet appointments and off-site adoption events.
- Social Networking Team** - Do you love to Twitter? Facebook? Help us keep the community updated about LCAS. Great job for young people.
- Off-site Adoption Counselor** - Love to socialize? Counselors are responsible for talking with prospective adopters and passing out information about our programs. This would be a wonderful position for seniors.
- Grounds Keeper Assistant** - Help our Lead Grounds Keeper maintain the shelter. Building and landscaping skills helpful.
- Short-Term Fundraising** - We are looking for creative leaders to help us secure needed supplies from the community. What's your idea? Great job for students, clubs and families. Your brief time commitment will have a huge impact on our life saving programs.