

**Parks Advisory Committee Minutes  
April 11, 2011**

Members Present: Pat Hoover, Cat Koehn, Carl Stiefbold, and Damien Gilbert

Members Absent: Jennifer Oberst, Les Weinstein

Staff Present: Howard Schussler, John Moriarty, and Dave Stockdale

Guests Present: No guests were present.

Cat Koehn, Chair, called the meeting to order shortly after 5:30 p.m.

**I. Announcements/Agenda Modifications**

None.

**II. Review and Approve March Minutes**

Carl Stiefbold motioned and Pat Hoover seconded to approve the March PAC minutes. The minutes were approved as presented.

**III. Public Comment (Maximum of 20 Minutes)**

There were no guests present at this meeting and no public comment to report.

**IV. Action Items**

**Marina Committees:** There was a discussion around the concept of developing marina committees for each marina. One suggestion was that each committee appoint a spokesperson to come to the PAC with issues, ideas, etc. Ms. Koehn suggested that the PAC could convene a special or extra meeting for marina user input. Another suggestion was to ask users to provide feedback and then hold an end-of-season meeting for moorage holders.

Consensus appeared to support either using the regular October meeting or convening a special meeting in October for moorage holders.

**Marina Discount Options:** One related idea was suggested by Mr. Stiefbold, that staff could explore the possibility for special discount packages as a way of enhancing customer usage of marinas. For example, vacation package discounts that include camping, regatta packages, and other incentives.

**Orchard Point Marina Parking:** It has been identified that there are inconvenient parking constraints at Orchard Point Park near the marina. One suggestion in the past has been to reserve some parking spaces for moorage holders. Staff presented some options to the PAC. Through a consensus decision making process, the PAC supported the creation of eight (8) parking spaces for long term marina-only parking

and two (2) marina-only loading and unloading temporary spaces. Staff will implement this advice from the PAC as time and resources permit.

## **V. Staff Report**

The following was reported to the PAC:

### **Staff vacancies:**

Parks Lead Worker position is currently being recruited, closes on 2-25-11

Half-time accounting clerk position – interviews are being scheduled

There is a vacant Sr Park Maintenance position. This position will remain vacant over the course of this summer. Current temp employees will have an opportunity to learn the Lane County system and compete for the position in the Fall.

The Park Manager position will be filled by an interim manager and then the permanent position will be recruited in October 2011. Interim should be in place by the end of April.

The vacant Office Assistant position will be filled by a lateral reassignment from a current Public Works employee, Sam Fox. Welcome Sam. She brings great department experience and County-wide experience.

### **Parks Tour:**

The full schedule will be available at the next meeting. The tour has been set for the Howard Buford Recreation Area (HBRA). Representatives from our on-site partners may participate, such as the Arboretum, FBP, and Sheriff's Posse. June 4, 9:00 – 3:30.

### **Public Comment – HBRA Trail 3/4 Realignment:**

The next PAC meeting will be scheduled for the Goodson Rm at 3040 North Delta Highway, the Public Works Operations Bld. Various stakeholders interested in the potential trail realignment will be directly contacted as well as public announcements to advertise the public comment opportunity. The PAC will be asked to provide their advice at the conclusion of the public input.

**Next PAC meeting is scheduled for May 9, 2011, at 5:30 p.m. Please note change of venue – the Goodson Rm at 3040 N. Delta Hwy..**

## **IX. Adjournment**

As there was no further business, the meeting adjourned at around 7:00 p.m.